MISD Employee ID #:_____

Mesquite Education Association
Sick Leave Bank Membership

The Sick Leave Bank is a service to MISD employees that can provide sick leave days to members of the Sick Leave Bank in the event of critical illness, medically-necessary (non-elective) surgery, or other injury related temporary disability (excluding maternity) which renders him/her unable to perform the duties of his/her position. Days may be requested from the Sick Leave Bank only after the member has exhausted all accumulated sick leave, personal business, local personal, vacation, and tenure days.

Employees must contribute local personal days in order to be eligible to participate in the Sick Leave Bank. If an employee uses his or her local personal day before the pull date of **September 1st** then that employee will no longer be eligible for membership. To continue as a member of the Sick Leave Bank, an employee must contribute one additional personal business day after every five years of employment in the district. Employees who used at least 2 Sick Leave Bank days during the last school year need to contribute another personal day to be an eligible member.

Please check only one. This form due by September 1st.

- ☐ I choose to donate one personal day to become a member of the Sick Leave Bank.

- ☐ I used at least 2 Sick Leave Bank days during the last school year, and I choose to donate another personal business day to continue my membership in the Sick Leave Bank.

- ☐ **I DO NOT wish to join the Sick Leave Bank this year and choose not to donate a personal day. I understand that I will not have another opportunity to join the Sick Leave Bank during the current school year.**

PLEASE PRINT:

Employee Name: _____

Legal Last Name **Legal** First Name

Campus/Facility: _____

Professional ☐ Associate (Para) ☐ Food Service ☐

Custodian ☐ Facilities Management ☐ Transportation ☐

Signature _____ Date _____

Revised 9/14/16